



Facility

Name: *Immanuel Lutheran Preschool* **License Number:** *113437*
Address: *1021 N. Prince, Clovis, NM 88101*
Phone: *5757631952* **Fax:** **E-mail:**

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *04/16/2018* **Expiration Date:** *04/15/2019*

Capacity

Over Age 2: *14* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *14*
Square Footage: *490*

Census

Over 2: *12* **Under 2:** *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>8:30 AM - 2:30 PM</i>	Tuesday <i>Closed</i>	Wednesday <i>8:30 AM - 2:30 PM</i>	Thursday <i>Closed</i>	Friday <i>8:30 AM - 2:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *09/05/2018* **Time In:** *10:45 AM* **Time Out:** *11:45 AM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records **Non-compliance**

Of the 4 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 10/05/2018

8.16.2.22 F Personnel Records **Non-compliance**

From the review of staff records, it was determined that 1 out of 2 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

Regulation: 8.16.2.22.F.1.g.

Date to be Completed: 10/05/2018

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance Compliance

8.16.2.24 B Naps or Rest Period **Non-compliance**

The mats being used do not have a nonabsorbent, cleanable surface, are not at least 3/4 of an inch thick.

Corrective Action Plan

The center will provide mats for the children that have a nonabsorbable surface and are at least 3/4 of an inch thick. .

Regulation: 8.16.2.24.B.5.

Date to be Completed: 10/05/2018

8.16.2.24 C Additional Requirements for Infants and Toddlers N/A

8.16.2.24 D Diapering and Toileting N/A

8.16.2.24 E Additional Requirements for Children with Special Needs Not Inspected

8.16.2.24 F Additional Requirements for Night Care N/A

8.16.2.24 G Physical Environment Compliance

8.16.2.24 H Social-Emotional Responsive Environment Compliance

8.16.2.24 I Equipment and Program Compliance

8.16.2.24 J Outdoor Play Areas Compliance

8.16.2.24 K Swimming, Wadding and Water N/A

8.16.2.24 L Field Trips Not Inspected

Food Service

8.16.2.25 B Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens **Non-compliance**

The freezer in the kitchen does not have a working internal thermometer.

Corrective action Plan

The center will obtain and place a working thermometer in freezer.

Regulation: 8.16.2.25.D.6.

Date to be Completed: 10/05/2018

8.16.2.25 E Meal Times Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Not Inspected
8.16.2.26 C Medication	Compliance
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Not Inspected
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Non-compliance

Light bulbs in the classroom and dining area are not shatterproof or shielded properly.

Corrective Action Plan

Properly shielded or shatterproof bulbs will be used.

Regulation: 8.16.2.29.E.1.

Date to be Completed: 10/05/2018

8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

Additional Comments

Gave Technical Assistance on Fire Drills

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Nicholas Conde



Facility Representative: Leah Bauder